



# PARTY GUEST NAME ME PLANNER



During your child's Build-A-Party, each Guest will create a certificate at our Name Me computer station. We will gather name and address information to allow Guests to register for our Find-A-Bear® ID tracking system – in case the friend is lost and returned to us we can ensure that it is returned safely home! Because our younger party Guests may not know this address detail, we suggest that this form be used to obtain the information from the parents of your party Guests. Please let the parents know that all information submitted will follow our Privacy Policy Guidelines and that their child can make a certificate with only the child's name and animal name, but without the additional information we are unable to return lost friends. If the party Guests' parents approve, the child may choose to sign up to receive email/mail from us that will let them know about beary special events and offers such as birthday cards and fun promotions. If you would like more information about our Privacy Policy, please visit our website at [WWW.BUILDBEAR.COM](http://WWW.BUILDBEAR.COM). Thank you for scheduling your party with us! We know it will be fun-filled, friendly and memorable!

① Guest name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Email: \_\_\_\_\_

This Guest may receive email  mail  from Build-A-Bear Workshop®

② Guest name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Email: \_\_\_\_\_

This Guest may receive email  mail  from Build-A-Bear Workshop®

③ Guest name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Email: \_\_\_\_\_

This Guest may receive email  mail  from Build-A-Bear Workshop®

④ Guest name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Email: \_\_\_\_\_

This Guest may receive email  mail  from Build-A-Bear Workshop®

⑤ Guest name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Email: \_\_\_\_\_

This Guest may receive email  mail  from Build-A-Bear Workshop®

⑥ Guest name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Email: \_\_\_\_\_

This Guest may receive email  mail  from Build-A-Bear Workshop®

⑦ Guest name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Email: \_\_\_\_\_

This Guest may receive email  mail  from Build-A-Bear Workshop®

⑧ Guest name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Email: \_\_\_\_\_

This Guest may receive email  mail  from Build-A-Bear Workshop®

PLEASE BE SURE TO BRING THIS SHEET WITH YOU ON THE DAY OF THE PARTY